



**YORKSHIRE ASSOCIATION OF CHANGE RINGERS
BELL REPAIR FUND**

TRUSTEES' ANNUAL REPORT AND ACCOUNTS

For the year ending 31 December 2020

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1.0 Legal & Administrative Information

- 1.1 The full name of the charity is 'The Yorkshire Association of Change Ringers Bell Repair Fund' otherwise known as 'The Bell Repair Fund' or 'The Bell Fund'.
- 1.2 The Bell Repair Fund is run by The Yorkshire Association of Change Ringers ('The Association') which is an unincorporated association. The Bell Repair Fund is governed by the 'Rules of The Bell Repair Fund' and the Standing Orders of the Association. It is registered with the Charity Commission reference number 508480.
- 1.3 The custodian trustees consist of the President, General Secretary and Treasurer of the Association and in addition two other members of the Association who shall be elected at an Annual General Meeting of the Association. The current custodian trustees are given below:
- Mr C B Dove (President of the Association)
 - Mr S Plows (General Secretary of the Association)
 - Mr D J Spaul (Treasurer of the Association)
 - Rev. G Galley
 - Mr P Kirby
- 1.4 General control and management of the administration of the Bell Repair Fund is carried out by the Bell Repair Fund Committee. Members of this committee are given on page 9 of this report.
- 1.5 The principal addresses of the charity are as follows:

For general administration, correspondence and grant applications:

Mr P McCoy

32 Clough Grove, Oughtibridge, Sheffield S35 0JX

For donations, cheques payable to 'The Yorkshire Association of Change Ringers Bell Repair Fund':

Mr D J Spaul,

7 Stoneybrook Close, West Bretton, Wakefield WF4 4TP

For gift aid:

Mr A E Stamp

43 Layton Lane, Rawdon, Leeds LS19 6RQ

1.6 Names and addresses of relevant organisations and persons:

Bankers:

National Westminster Bank plc, 29 Boar Lane, Leeds LS1 6DZ

COIF Charities Deposit Fund Manager:

CCLA Investment Management Limited, Senator House, 85 Queen Victoria Street, London EC4V 4ET

Independent Examiners:

Mrs J S McCoy, 32 Clough Grove, Oughtibridge, Sheffield S35 0JX

Mr T Wheeler, 3 Birch Close, Sprotbrough, Doncaster DN5 7JY

1.7 The Bell Repair Fund is restricted to operating in the Counties of the North, East and West Ridings of Yorkshire (as defined at 31 March 1972) and the City of York, together with those churches situated at the said date in Darlington, Hurworth and Stockton on Tees in the then County of Durham ('the defined area').

2.0 Objectives

2.1 The objective of the Bell Repair Fund is to advance the Christian religion by providing financial assistance to churches within the defined area for the purpose of maintaining and improving their bell installations.

2.2 Maintenance and improvement of a bell installation is deemed to include the following:

- Taking out an existing ring of bells, supplying and installing a new frame and fittings, recasting the bells and erecting the same,
- Taking out, overhauling and reclapping existing bells, supplying and installing a new frame and fittings and re-erecting bells,
- Taking out existing bells, overhauling existing frame and fittings, recasting, or overhauling and reclapping the same and re-erecting,
- Augmentation and bringing existing bells, frame and fittings to an adequate state of repair,
- Other major repairs to bells, frame and fittings,
- The provision of bells, frames and fittings,
- The provision of bells, frames and fittings and erection of the same in churches which previously had none,
- The provision of sound control.

3.0 Organisation

3.1 The Bell Repair Fund is managed and operated by the Bell Repair Fund Committee made up of Custodian and Managing Trustees. All Members are appointed annually by the YACR General Committee excluding the President, General Secretary and Treasurer. The other Positions are: Two further Custodian Trustees, and up to 13 others drawn from the whole Association. All newly appointed Trustees are required to complete a YACR BRF C Form declaring they qualify to be a suitable trustee under the Charities Commission. All Trustees of the committee must be elected members of the Association.

3.2 The Bell Repair Fund Committee deals with applications for grants. Churches wanting financial assistance to carry out work can submit an application for a grant from the Bell Repair Fund. The Committee usually meets in February with an Annual General Meeting and a September meeting to discuss such applications and approve or otherwise, a grant from the Bell Repair Fund. The deadline for applications is the 31st December and 30th June respectively.

3.3 Applications for grants from the Bell Repair Fund should be submitted in writing, preferably electronically. The submission should include the following information: -

- A Completed YACR BRF "A" form
- A Letter of support from the PCC or appropriate church authority
- Any quotations for this work on relevant dated and headed notepaper from specialist contractors, suppliers, or installers.

If no external party is being used then a YACR BRF "B" form must be submitted containing details of the cost of the planned materials, Proof of Public Liability Insurance and a complete set of RAMS (Risk Assessment and Method)

The Bell Repair Fund may ask to see proof of any permissions that may have had to be sought e.g. Faculty/Building Regulations etc.

3.4 The Bell Repair Fund Committee holds an Annual General Meeting for the purpose of:

- Approving grant applications,
- Approving the Bell Repair Fund Annual Report and Accounts,
- Receiving reports from sub Committees,
- Dealing with any other matters.

3.5 Tax is reclaimed under the Gift Aid provisions on donations made at Association and Branch meetings and on payments made under standing order by individuals to the Bell Repair Fund.

3.6 Collections are taken for the Bell Repair Fund at Association General Meetings and some Branch meetings. The Bell Repair Fund may run its own fund-raising events and projects.

- 3.7 The Association operates a 'Friends of the Bell Fund' scheme. Friends are groups, either churches or ringing bands, who make regular donations to the Bell Repair Fund.

4.0 Policy

- 4.1 The basic concern of the Bell Repair Fund Committee is that each application be treated on its supposed merits at the time of deliberation as against a stated set of unchanging guidelines arising from the agreed Rules. The Committee see it as their task to interpret these Rules in their consideration of an application.
- 4.2 The funding of grants in support of schemes is made from the incoming revenue stream. It is recognised that donors to the Bell Repair Fund contribute their money to be spent on bell schemes and not to build up a capital fund. Therefore in calculating grants it is policy to allocate money that is available.
- 4.3 There will be a ring-fenced fund of the bequest of Colin Ashworth. This will be for casting of bells only. This fund will run until the fund is exhausted. The Bell Repair Fund will give one grant from either the Colin Ashworth Bequest or the Main Fund per application.
- 4.4 Those who are undertaking projects need to have the security that funding is in place before the project is in place. In the case of large projects this can result in a delay of several years between having a grant approved and requiring the payment. The Bell Repair Fund usually only pays out money in grants on completion of a project. Thus, in large projects spanning several years there can be a delay between allocating the funding and paying out the money. Clearly it would not be making best use of money if the allocated money is held in the Bell Repair Fund account for the duration of the project. Therefore when monies are allocated to projects it will be on the basis that payment will be made from future income held in the fund at the time of payment.
- 4.5 The Bell Repair Fund will only accept one application from a single church at one time and won't accept another application. Payment will be given on receiving the completed invoices and the work has been completed to satisfactory condition. This requires an inspection from a representative appointed by the Bell Repair Fund Secretary. Payment will only be given to the PCC or, on written authority of the PCC, directly to the contractor. The Bell Repair Fund can withdraw the grant at anytime and reduce the amount being paid out. Projects are reviewed annually, and we request an annual update.
- 4.6 The available funds for allocation include 100% of forecast income for a period of 2 years from the closing date for applications, 25% of the year after that, and 10% of the year after less the grant money already committed but not yet paid out. This amount is a maximum available and can only be allocated in full if suitable applicant projects have been submitted. The approved funding in the case of large schemes is thus paid out from future income - not money currently residing in the Fund. It is

therefore important that successful applicants keep the fund managers informed of the timescale of projects and when their completion is likely.

- 4.7 At Meetings Trustees are required to declare any conflict of interest. If any conflicts of interest are declared that Trustee must abstain in any voting regarding the issue at that meeting

5.0 Review

- 5.1 In 2020 grants were awarded to the following schemes payable on completion:

- Pontefract St Giles £2,000
- Aysgarth £150

- 5.2 During 2020 four grants were paid out following completion of schemes at :

- Aysgarth £150
- Barwick £100
- Pontefract St Giles £2,000
- Whitkirk £1,250

- 5.3 There are two grants outstanding from before 2020:

- **Bolsterstone** Grant offered £5,800 - they hope their large project will be completed in 2021.
- **Queensbury** Grant offered £100 - this is for some minor works.

- 5.4 In addition, for two towers where in 2018 we offered a grant we have now lowered the level of grant to "Support". This is where we have said we will support a project but have not given a specific grant figure.

- **Laughton en le Morthern:** They will be reapplying for a grant when work that is being carried out on the tower is completed. This will be for a transferred ring of bells for a new tower in Yorkshire.
- **Lindley:** They are weighing up options for funding.

Some of this work was completed at the end of 2019 but due to invoice dates falls into 2020. The work as always ranges from clapper and pulley refurbishments right through to new bells within very large projects.

- 5.5 We have now provided bells from the Colin Ashworth bequest for the following towers: **Richmond, Barton, Beverley St Mary and Horbury**. There were no new bells cast out of this bequest in 2020.

- 5.6 Even though churches have been shut or not running as they would in other years the bell hanging industry is still active and projects are still going on. The Trustees have been meeting on Zoom and our meetings have been successful. After long periods of bells not

being rung the Central Council guidance is to check your bells and make sure everything is how it should be in the belfry. It is always worth remembering ongoing maintenance can help prolong the need for expensive refurbishment work.

- 5.7 We are looking at various ways for finding homes for bells where they are no longer needed in their current churches. This process is not straightforward by any means, and we are building a good relationship with the Keltek trust. Their Secretary Dave Kelly has joined us for the last two meetings making the most of us having them on Zoom. His input has been beneficial to us. I ask members to keep me informed if they know of any churches that may be closing and bells that might be becoming available for transfer. Also, if you know of a church that could rehouse second-hand bells please let me know at the earliest opportunity. We now have a list on our website of any Yorkshire bells that are available to be transferred to other towers.

6.0 Finance

- 6.1 Donations come from a number of sources- individuals, ringing bands, and churches. Individuals who are tax payers are able to contribute under the Gift Aid scheme which allows us to reclaim additional money each year from the treasury. Donations are made through collections taken at Association and some Branch meetings, payments made via Branch or Association Officers, or by regular standing orders directly payable to a bank account. Ringing bands and churches who make regular payments are listed as Friends of the Bell Fund - a scheme set up to encourage commitment to regular giving.
- 6.2 The reprinting and selling of the Snowdon Diagrams book by the Association generated a profit from which a further £550 was donated to the Bell Repair Fund in 2020.
- 6.3 40% of all Association members' subscriptions are transferred to the Bell Repair Fund.
- 6.4 At the end of the year, approved grants totalling £5,900 remained unpaid awaiting completion of schemes at Bolsterstone and Queensbury.
- 6.5 The Annual Accounts are contained on pages 7, 8 and 9 of this report.

Approved by the Board of Trustees on 30 October 2021
and signed on its behalf by

C B Dove (Trustee)

YORKSHIRE ASSOCIATION OF CHANGE RINGERS BELL REPAIR FUND

Statement of Financial Activities for the Year ended 31 December 2020

	Notes	2020 £	2019 £
Income and Expenditure			
Incoming Resources			
Donations		3,379.68	4,069.71
Donation from Snowdon Book Profits		550.00	1,700.00
Gift Aid- Tax claim repayments	1	247.71	406.90
Transfers from General Fund	2	6,757.20	7,040.80
Bank Interest	3	51.68	127.51
Total Incoming Resources		10,986.27	13,344.92
Resources expended			
Direct charitable expenditure:			
Grants			
Aysgarth		150.00	
Barwick		100.00	
Pontefract St Giles		2,000.00	
Whitkirk		1,250.00	
		3,500.00	16,500.00
Other expenditure:			
Administration	7	49.00	100.55
Total Resources Expended		3,549.00	16,600.55
Net (Outgoing)/Incoming Resources for the year		7,437.27	(3,255.63)
Net Movement in Funds			
Fund balance brought forward at 1 January 2020		48,694.26	51,949.89
Net (Outgoing)/Incoming Resources for the year		7,437.27	(3,255.63)
Fund balance carried forward at 31 December 2020		56,131.53	48,694.26

YORKSHIRE ASSOCIATION OF CHANGE RINGERS BELL REPAIR FUND

Balance Sheet at 31 December 2020

	Notes	2020 £	2018 £
Assets			
Sundry Debtors-			
	Tax Reclaim	247.71	406.90
	YACR General Fund	7,332.15	7,522.56
Bank Balances-			
	NatWest Bank Current Account	1.00	1.00
	NatWest Bank Business Reserve Account	40,523.59	32,729.72
	COIF Charities Deposit Fund	8,027.08	8,027.08
Cash Balances-			
	Held by Treasurer	0.00	0.00
	Held by Branches	0.00	7.00
Less Liabilities			
Sundry Creditors			
		0.00	0.00
Net Assets		56,131.53	48,694.26
Represented by:			
Bell Repair Fund		56,131.53	48,694.26

**YORKSHIRE ASSOCIATION OF CHANGE RINGERS
BELL REPAIR FUND**

Notes to the Accounts for the Year ended 31 December 2020

1 Gift Aid

Claim for 2019 (closing debtor for Gift Aid on the balance sheet at 31 December 2019 amounting to £406.91) was repaid by the HMRC during 2020. The claim for the whole of 2020 (closing debtor for Gift Aid on the balance sheet at 31 December 2020 amounting to £247.71) is to be submitted to HMRC during January 2021.

2 Transfers from the General Fund

Subscriptions for Qualified and Associate Members of 17 years and over, and Non-Resident Members for 2020 were £12.00; and for Qualified and Associate Members under 17, and Members of 17 and over in full-time education £6.00. 40% of all subscriptions are transferred into the Bell Repair Fund.

3 Bank Interest

All Interest received on deposits of the General Fund of the Association and the Bell Repair Fund is credited to the Bell Repair Fund. Interest received during the year was as follows:-

	£
National Westminster Bank- Business Reserve Account	30.53
Clubs & Societies Reserve Account	0.06
COIF Charities Deposit Fund	21.09
Total	£51.68

4 Tax Reclaim

This is the tax currently being claimed on Gift aid donations to the end of December 2020.

5 YACR General Fund

Some income to the Bell Repair Fund has been paid into bank accounts which although belonging to the Association hold its General Fund monies. This income will be transferred to the Association's bank accounts holding Bell Repair Fund monies at the earliest opportunity.

6 Cash Balances held by Branches

Money collected by Branches but not banked at the end of the year.

7 Other expenditure

The administration charge paid out represented the cost of printing the Friends of the Bell Fund leaflet

Names of the Charity Trustees who Manage the Charity

Trustees acting throughout 2020 and during 2021 to present-

Simon Burren

Robert Cater

Emma Coles

Barrie Dove (Custodian)

Giles Galley (Custodian)

Peter Kirby (Custodian)

Peter McCoy (BRF Secretary)

Cate Ovington

Helen Pells

Simon Plows (Custodian)

Stuart Raggett (until May 2021)

Simon Reading

David Spaul (Custodian)

Deborah Thorley