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| Macintosh HD:Users:stuartholtam:Desktop:YACR TIFF 5MB.tiff | **The Yorkshire Association of Change Ringers**  **BELL REPAIR FUND**  **(Registered Charity 508480)**  **BRF GRANT APPLICATION FORM A** |

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| --- | --- | --- | --- | --- | --- | --- |
| **1 TITLE** of your project: | | | | | | |
| **2 CHURCH (DEDICATION AND ADDRESS):** | | | | | **DIOCESE** | |
| **3 PERSON SUBMITTING THIS APPLICATION:**  **THIS SECTION IS AT THE OF THE END FORM FOR GDPR REASONS.** | | |  | | | |
|  | |  | | |  | |
| **4 PLEASE STATE BRIEFLY ABOUT THE CURRENT RING OF BELLS AND REASONS FOR THE PROJECT**  (Note 1) | | | | | | |
| **5 PERMISSIONS** (Note 2)  **HAVE YOU CONTACTED YOUR DAC ADVISER? YES/NO**  **DO YOU NEED ANY PERMISSIONS EG FACULTY TO CARRY OUT THE WORK? YES/NO**  *(IF YES PLEASE STATE WHICH ONES, DIFFERENT TYPES OF CHURCHES HAVE DIFFERENT SYSTEMS IN PLACE. WE CAN ADVISE YOU ON WHAT PERMISSIONS YOU NEED.)*  **HAVE ANY EXTERNAL BODIES PLACED TIME DEADLINES FOR THE PROJECT? YES/NO**  *(IF YES PLEASE STATE THE BODY AND TIMESCALE)*  **HAVE YOU CONTACTED YOUR LOCAL BRF TRUSTEE? YES/NO**  *(THEIR NAME IS LISTED IN THE YACR REPORT WITHIN THE BRANCH SECTION)* | | | | | | |
| **6 QUOTATIONS**  **IS THE PROJECT A TOTAL “DIY” JOB WITH NO WORK GOING TO CONTRACTORS? YES/NO**  *(IF YES PLEASE ALSO FILL IN OUR BRF FORM B GRANT APPLICATION) ON THIS FORM GO TO QUESTION 8)*  (Note 3)  **HAVE YOU GOT QUOTATIONS FOR THE WORK FROM BELLFOUNDERS/HANGERS? YES/NO**  **IF YES HOW MANY QUOTATIONS DO YOU HAVE?**  **IS THERE ALREADY A PREFERRED TENDER?**  *(PLEASE SUBMIT ALL THE QUOTATIONS YOU HAVE RECEIVED. THIS IS FOR OUR OWN USE TO KEEP REFRESHED WITH THE BELLHANGING INDUSTRY NOT TO JUDGE YOUR CHOICE OF CONTRACTOR.)* | | | | | | |
| **Total cost of whole project:**  (estimated/actual)  £ | **Amount already raised**  **or promised,**  **including other grants:**  £ | | | **TOTAL COST OF PROJECT ON WHICH THE YACR BRF CAN HELP?** (Note 4)  £ | | **IS LOCAL ASSISTED LABOUR BEING USED? IF SO WHAT IS THE SAVING?**  £ |
| **NEW BELLS** (Note 5)  **ARE YOU HAVING NEW BELLS CAST OR RECAST? YES/NO**  **IF YES PLEASE STATE THE COST OF INDIVIDUAL BELLS TO BE RECAST/CAST**  ***(THE BELL HANGER WILL PROVIDE YOU WITH THIS INFORMATION ON REQUEST)*** | | | | | | |
| **7 PLEASE GIVE A BREAKDOWN OF THE WORK YOU WANT OUT OF THE PEFERRED QUOTE AND WHAT APPENDED ITEMS OF THE PREFERRED QUOTE YOU WILL BE USING: PLEASE OUTLINE ANY PLANNED WORKS IN THIS SECTION** (Note 6) | | | | | | |
| **8 PLEASE CAN YOU MAKE SURE YOU INCLUDE THE FOLLOWING WITH THIS FORM:**   * **Letter of Support from your PCC or equivalent Church Authority** (Note 7) * **Copy of relevant quotes.** | | | | | | |
| I confirm that the information provided in this application is accurate to the best of my knowledge. | | | | | | |
| **SIGNED:** (Note 8) | | | | | **DATE:** | |

YACR EC Grant application Form 151012.docx

**CONTACT INFORMATION**

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| **3 DETAILS OF PERSON SUBMITTING THIS APPLICATION:**  **Name:** | |  | |
| **Landline:**  **Mobile:**  **Email:**  **Address:** |  | |  |

*The Yorkshire Association Bell Repair Fund operates under the Privacy Policy of the Yorkshire Association of Change Ringers.*

*The Privacy Policy can be found on the Association website. The information above is used solely with this Grant application.*

**Guidance on Completion of the Application Form**

Please read these notes before completing the form to ensure you provide all the necessary information, and so avoid possible delays. Any questions with the filling out the form please contact the BRF secretary. Once grant applications are received one of the trustees may try to come and have a site visit before our Trustees meeting.

**Deadlines for the receipt of applications:** 30TH June for consideration in September

31st December for consideration in February

If you have received the form by email, it is a Word document. If possible, please complete your application in Word (you will find that the spaces for your responses will expand as necessary to accommodate your typing), save the changes and send it to the BRF Secretary as an email attachment. Alternatively, complete it in Word, print out the completed form and post it to the address below. If you have received a hard copy of the form, please complete it in capital letters, using a black pen, and post it to the address below.

**Note 1: Description of your proposed project or event.** Please tell us about, for example, the state of the current bells and band. Also please state why the work is needed on bells.

**Note 2: Permissions** Most Anglican Churches fall under the DAC faculty scheme for works in churches. It takes place instead of planning permission and building certificates. Recent changes have been relaxed on what needs a faculty. Your DAC adviser for bells will be able to assist you in the best way forward with this and inform you if your works need a faculty. We always recommend you get advice from your local DAC adviser for bells on bell works in your church at the earliest point in your project. Sometimes other agencies like English Heritage are consulted. Other Christian denominations and Cathedrals have their own systems in place. Very rarely the use of the local council planning and building permissions are needed but sometimes that can be the case.

**Note 3: DIY Projects.** These are very rare. It is when the local ringers are doing the whole project themselves with no support from the Bell Hanging industry or other contractors. Local assisted Volunteer Labour is not a DIY project. With these DIY projects we have a separate form a BRF Grant application Form B. This is due to the depth of detail we need to be safely supporting such a scheme.

**Note 4: Cost Breakdown** in Line with our objectives with the charities commission we will give to the following types of work.

The objective of the Bell Repair Fund is to advance the Christian religion by providing financial assistance to churches within the defined area for the purpose of maintaining and improving their bell installations.   
  
Maintenance and improvement of a bell installation is deemed to include the following: Taking out an existing ring of bells, supplying and installing a new frame and fittings, recasting the bells and erecting the same, Taking out, overhauling and reclappering existing bells, supplying and installing a new frame and fittings and re-erecting bells,Taking out existing bells, overhauling existing frame and fittings, recasting, or overhauling and reclappering the same and re-erecting, Augmentation and bringing existing bells, frame and fittings to an adequate state of repair,Other major repairs to bells, frame and fittings, The provision of bells, frames and fittings,The provision of bells, frames and fittings and erection of the same in churches which previously had none,The acquisition of bells from churches within the defined area declared redundant, or subsequent redeployment and recasting.

**Please put the cost down of the project to what we give grants for as well as your total project cost.**

**Note 5: New Bells.** For us deciding on what grant to give projects we sometimes set money directly to the casting of a bell with the YACR name inscribed on the bell.

**Note 6: Planned works.** Please outline all your planned works with which parts of the quote you are using, and which appended items you are having within the project.

**Note 7**: **PCC Support.** The church authorities are normally the actual owners of the bells and fittings. Even though they may leave the control to the local ringers we need to know they are supporting the works and project before we offer our support to you. So we always request a letter of support.

**Note 8: Signature of applicant.** If the form is completed as a Word document and submitted by email, the typed name of the applicant will be accepted in lieu of a handwritten signature.

**Note 9: Payment of Grants.** Grants will be paid on sending me evidence of completion of the project (The Bell founder’s final invoice) and the name of the PCC account to which the grant is to be paid. There will also need to be a visit from a representative band of bell ringers chosen by the BRF Secretary to inspect the work and we also reserve the right to ask to see proof of any permissions you have required e.g. Faculty before payment.

Please return completed forms, by the deadlines given above, to the BRF Secretary at the address below:

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| By email: mccoy5040@btinternet.com | By post: | Mr Peter W McCoy, |
|  |  | 32 Clough Grove, |
|  |  | Oughtibridge, Sheffield |
|  |  | S35 0JX |

If you have any queries, or need help completing the form, please contact Peter McCoy by email or phone Landline: 0114 2864724 Mobile: 07967666246

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